



District of Columbia Sentencing and Criminal Code Revision Commission

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Telephone (202) 727-8822 Fax (202) 727-7929

MINUTES OF FULL COMMISSION MEETING

January 15, 2013

One Judiciary Square, Suite 430S
Washington, DC 20001

Members in Attendance:

Frederick Weisberg
Julie Samuels
Thomas Kane
Laura Hankins
Harold Cushenberry

Michael Anzallo
Renata Kendrick Cooper
Molly Gill
Donald Braman

Paul Butler
Ramsey Johnson
Ronald Gainer

Staff in Attendance:

Barbara Tombs-Souvey
Richard Schmechel
Linden Fry
Gerry Roth

Mia Hebb
Thurman Sanders
Anu Shrestha
Leah Branch

Ariel Lacey
Jessica Peterson
Rachel Redfern
Michael Serota

- I. The meeting was called to order by Chairman Weisberg at 5:00 p.m.
- II. The minutes from the November 13, 2012, meeting were reviewed and approved.
- III. Appointment of Council Member Tommy Wells to Chair of the Committee on Judiciary and Public Safety and D.C. Sentencing and Criminal Code Revision:
Informational Item, Chairman Weisberg

Appointment of Council Member Tommy Wells to Chair of the Committee on Judiciary and Public Safety: Chairman Weisberg informed the Commission that Tommy Wells was appointed to the Chair of Committee on Judiciary and Public Safety and that appointment also designates him as a non-voting member of the Commission. The Commission will reach out to Councilmember Wells and provide him with the current meeting schedule and any material that would be helpful to his transition as a Commission member.

- IV. Director's Report-Informational, Barbara Tomb-Souvey

FY 2014 Mayor's Budget Review: Barbara Tombs-Souvey provided an overview of the FY 2014 Mayor's Budget Review Team (BRT) meeting, stating that the agency received a slight overall increase of 1.3 % for the FY 2014 and there were no funding reductions in any specific budget categories. Ms. Tombs-Souvey stated that the next budget hearing before the Council is scheduled for April 10, 2013, and she is hopeful that there will be no changes to the budget.

Ms. Tombs-Souvey also stated that the agency received a FY 2013 Capital Budget allocation of \$950,000 to develop and implement the agency's new data system. This funding will cover the costs associated with system design, requirements and testing, as well as the OCTO costs associated with providing a technical development environment for the project. Chairman Weisberg commended Ms. Tombs-Souvey for doing an excellent job of directing and overseeing budgetary needs of the agency. Chairman Weisberg also expressed that he was pleased that Ms. Tombs-Souvey was able to develop a good working relationship with both the Mayor's Office and Committee on Judiciary Public Safety.

V. Criminal Code Reform Project Update:
Informational Item, Richard Schmechel

Overview of Project Activities: Richard Schmechel, Project Director, informed the Commission that the Criminal Code Review Committee is scheduled to meet the 2nd and 4th Tuesdays of every month during 2013. Mr. Schmechel gave an overview of the Criminal Code Revision Projects and expected activities over the next year. Mr. Schmechel stated that the Committee's initial work will focus on general definitions and provisions for the Criminal Code and will start with an examination of mental states.

Introduction of new Staff: Richard Schmechel was pleased to introduce the four new staff for the Criminal Code Revision Project. Mr. Schmechel thanked Linden Fry and the staff for their assistance during the hiring process. Mr. Schmechel had each of the new staff; Michael Serota, Rachel Redfern, Jessica Peterson and Leah Branch introduce themselves to the Commission and share their educational and professional experiences. Mr. Schmechel added that among the numerous applicants for the Code Reform positions, they were the most qualified and best fit for the project. Chairman Weisberg welcomed them and noted that he looks forward to their contribution to the Criminal Code Revision Project.

VI. Contract Award and Related Issues for the New Data System:
Informational Item, Gerry Roth, Project Manager and Barbara Tombs-Souvey

Contract Award: Gerry Roth provided a brief overview of the new data system selection and contract award process. He stated that Blueprint Consulting Services (BCS) was awarded the contract on December 21, 2012.

Office of Contracting and Procurement (OCP) Issues: Gerry Roth informed the Commission that an Award Protest has been filed by a competing vendor, Enlightened

Inc. He specified that the protest challenges the background and capability of Blueprint Consulting Services. Mr. Roth stated that the Office of Contracting and Procurement (OCP) evaluation confirmed, through reference checks, the quality of prior work completed by BCS. A Determination and Findings (D&F) filed with OCP authorized the contract with BCS to proceed without delay on January 10, 2013. However, the protest is still ongoing and will be resolved by the Contract Appeals Board. Mr. Roth stated that the BCS contract was just under \$700,000 and the cost of the development environment through OCTO is \$150,000, bringing the total cost of the project to date to \$850,000.

Proposed Project Schedule: Gerry Roth then discussed the planning and development schedule for the new data system. Mr. Roth gave an overview of the following scheduled tasks:

- Project and Engineering Review - January 31, 2013
- System Requirements Review - March 7-11, 2013
- Release One Design and Development will begin once the requirements and design reviews are completed.

Mr. Roth reported that the development of the new data system is on schedule.

Related Issues for the new Data System: Gerry Roth gave an overview of the Data System Project Organization Chart and followed up on his recommendation from the last Commission meeting to create an Executive Review Board to oversee and provide input during the development phase of the new data system. Mr. Roth indicated that Executive Board would only need to meet quarterly. Ms. Tombs-Souvey discussed the importance of forming the Executive Review Board utilizing the knowledge of commission members. The Commission agreed to create an Executive Review Board comprised of the following commission members: Laura Hankins, Thomas Kane, Renata K. Cooper and Molly Gill.

Adjourn: 6:00 pm

NEXT MEETING:

Tuesday, February 26, 2013, One Judiciary Square (441 4th St., NW), Room 430S.